

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

October 21, 2008

**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**The Board met with Principals. 6:00 – 6:45 p.m.**

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Bartholomew called the meeting to order at 7:07 p.m. and read the District Mission Statement.  
Members present:  
    Dan Bartholomew, President  
    Dianne El-Hajj, Vice President  
    Dustin Burns, Clerk  
    Barbara Ryan, Member  
    Allen Carlisle, Member  
Administration present:  
    Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
    Bill Clark, Assistant Superintendent, Business Services  
    Emily Andrade, Assistant Superintendent, Educational Services  
    Minnie Malin, Director, Human Resources  
    Linda Vail, Executive Assistant and Recording Secretary
2. President Bartholomew invited Elias Totah, a 7<sup>th</sup> grade student from Carlton Hills School, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.  
**Motion: El-Hajj                      Second: Ryan                      Vote: 5-0**

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Claims Against the District
  - 1.5. Schedule of Upcoming EventsDr. Johnson shared that Jim Moynihan, CEO of Heery International, will be visiting from Atlanta tomorrow at Cajon Park School at 12:30 p.m.
2. Spotlight on Learning: Principal from Carlton Hills School on Instructional Leadership and Carlton Hills Student Presentation  
Principal Terry Heck and Vice Principal Suzie Martin presented Carlton Hills student achievement data for 2007-08. They reported on the highlights for increasing student achievement this year:
  1. Maintaining positive behavior,
  2. Grade level teams and combining all resources for at risk students,
  3. Increased rigor through instruction,
  4. Implementing research based reading instruction, modeling effective lessons for teachers, and
  5. Empowering students through community involvement and goal setting.

The vision for Carlton Hills School for 2008-09 is: "Carlton Hills School is a learner friendly, modernized school, embracing a drought tolerant and ecologically sound campus environment.

Mrs. Martin introduced 7th grade students Elias Totah and Ayla Grazier, to share how Carlton Hills students have high expectations, take on leadership roles, and set goals that are monitored throughout the year. The students shared their goals from essays they wrote. President Bartholomew thanked the students and said they did an awesome job.

Member Ryan asked Mr. Heck about the cones marked with grade levels for the parking lot drop off. Mr. Heck said the cones do not really solve the parking lot problems but they are used to stagger the lines which helps while the students are waiting. Member Ryan asked if teachers walk students out to the parking lot and Mr. Heck said

teachers in primary grades walk their students out to the parking lot after school. Mrs. Ryan said she will try to visit to see the process in place.

**C. PUBLIC COMMUNICATION**

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. PUBLIC HEARINGS**

1. Santee School District Board of Education's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and Santee Teachers Association
2. Santee Teachers Association (STA) Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and STA
3. Santee School District Board of Education's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and California School Employees Association
4. California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA

President Bartholomew opened the public hearings for Santee School District, CSEA and STA's initial proposal to modify articles of their current collective bargaining agreements. There were no comments from the public and President Bartholomew closed the hearings.

**E. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **(Pulled for separate consideration.)**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 3.1. **Ratification of Supplemental Contract Work by Hendrix California School Construction Services**
- 3.2. **Approval/Ratification of Additional Materials Testing Services with Ninyo and Moore for the 20 classroom Addition at Cajon Park School**
- 3.3. **Preconstruction Services Contract Amendment with Barnhart**
- 3.4. **Lease-Leaseback Amendment No. 1 to the Second through Sixth Amendments Phase II Construction**
- 3.5. **Furniture & Equipment Moving and Storage at Various Sites; GMP Contract Extension II**
- 4.1. **(Pulled for separate consideration.)**
- 4.2. **Approval of CareerStaff Agreement for Occupational Therapy (OT) Services**
- 4.3. **Approval of Single Plans for Student Achievement**
- 4.4. **(Pulled for separate consideration.)**
- 5.1. **Personnel, Regular**
- 5.2. **Adoption of Resolutions Authorizing Teacher Services – Education Code Sections 44256(b), 44258.2 and 44263**

It was moved and seconded to approve Consent Items, excluding Items 2.1., 4.1., and 4.4.

**Motion: Burns                      Second: Ryan                      Vote: 5-0**

**2.1. Approval/Ratification of Travel Requests (Pulled by Member Carlisle for separate consideration.)**

Member Carlisle asked the content of the NSDC conference. Dr. Johnson shared that it provides instructional leaders with a systematic structure for professional development. Member Carlisle asked why teachers were not attending. Dr. Johnson explained that administrators attend to learn a systematic structure to provide professional development to teachers. She reported that Lisa McColl and Stephanie Pierce are attending, and were approved by the Board at an earlier meeting. Member Carlisle said he understood the Superintendent attending and asked the purpose of a Board Member attending.

Member Burns shared that he wishes to attend because he believes it would be of great value, especially with the current Superintendent leaving at the end of the year, for a Board member to receive this training to be able to have information to help keep the vision for professional development alive. Member Carlisle believes that this

conference is directed more for administration, the people on the front line. Member Ryan moved to approve Consent Item 2.1.

**Motion:** Burns                      **Second:** Ryan                      **Vote:** 4-1 (Carlisle, no)

- 4.1. **Approval of Addendum to the Memorandum of Understanding for No Cost Extension Year with San Diego County Office of Education for Project PEACE** (Pulled by Member Burns for separate consideration.)
- 4.4. **Approval of Memorandum of Agreement with San Diego County Office of Education for the Transforming East County Physical Education Programs (TEC-PEC) Grant** (Pulled by Member Burns for separate consideration.)

Member Burns reported he would abstain from voting on these items because the agreements are with the San Diego County Office of Education where he is employed. Member Ryan moved to approve Consent Items 4.1. and 4.4.

**Motion:** Ryan                      **Second:** Carlisle                      **Vote:** 4-0 (Burns, abstain)

## F. DISCUSSION AND/OR ACTION ITEMS

President Bartholomew invited comments from the public on any item listed under Discussion and/or Action.

### 1.1. Technology Integration in Classrooms of the Future

Dr. Johnson reported the District has been implementing Classrooms of the Future supported in part by QZAB funding, attempting to create a world class education in world class classrooms. Laura Spencer provided a presentation about using integrated technology in the classrooms. She introduced several of the teachers who are heavily involved in technology learning: Summer Tracy, Ann Marchant, Ramona Lampe, Tara Jones, and Katy Hammack and Pepper Drive student Alexandra Bockert. The goals and objectives of the teachers include:

- Creating rigorous technology standards,
- Improving teacher competency in integrating technology in curriculum, and
- Publishing lesson plans that showcase technology integration.

Dr. Johnson said District Administration wishes to sustain the vision of technology in the classrooms to teach students for the future. She reported that teacher Ann Marchant, has begun her master's program in educational technology.

Member El-Hajj asked Alexandra what her favorite computer program is. She said PIXIE, because she can make her own art. Member El-Hajj asked what advice Alexandra would give the Board. She said to make sure the little kids aren't messing with all the keys.

Dr. Johnson excitedly announced that she was recently notified that the Classroom of the Future Foundation will be adopting Santee School District, Cajon Valley and Lemon Grove. Santee has components in project based learning that other districts don't have. She will invite Classroom of the Future Foundation representatives to a future meeting to formally present this news to the Board.

President Bartholomew thanked Ms. Spencer and the teachers and said the large scale implementation of technology in the classrooms is what gets organizations to notice Santee.

### 1.2. Board Policy Revisions Presentation

Dr. Johnson provide a report on the recommended revisions to Board Policies in the 2000 series and requested Board approval to submit the presented revisions to CSBA for word processing and to return to the Board at a later date for adoption.

Member Ryan asked about the revisions to BP 2121 Superintendent's Contract. She suggested removing paragraph #2 from CSBA's draft policy.

Member Ryan shared the BP 2123 was developed for a specific reason in the past to provide an equitable way to evaluate the superintendent and should be addressed when there is not emotion attached. President Bartholomew believes the revised policy gives flexibility to the appropriate evaluation method.

Member Ryan said she believes any administrator that comes to Santee needs to know that they are expected to work an 8 hour day as defined in BP 220. If it is not defined somewhere else she would like to keep it in policy. Dr. Johnson said she would prefer to update the policy to include workday/workyear compensation and how a supervisor is accountable to know where their managers are. Dr. Johnson said she is responsible for the managers work year and she must approve their vacation and personal leave days. Any work related issues are dealt with through the evaluation process. She recommended revising BP 2120 and returning to the Board for review. President Bartholomew does not believe that the Board needs to dictate to salaried, as compared with hourly, employees that they must work a minimum of 8 hours per day. Member Burns believes they are professionals that they can get their jobs done without being held to an 8 to 5 timeline. There was discussion about the change in work structure as technology has increased, sometimes even allowing for managers to work from home. Member Ryan said expectations should be in policy and it is important to define the work year somewhere. Member Burns agrees that the work year may need to be in policy. Mrs. Malin reported the work days are part of the salary schedule. Barbara Ryan said as long as the process for evaluation and standards are in other documents, then she's okay with leaving the policy eliminated.

Member Burns moved to approve the revisions to the 2000 series of Board Policies as presented, with the following changes:

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- BP 2201 Administrator's Work Schedule: Delete.
- BP 2140 Evaluation of the Superintendent: Revise to include current language about the method of evaluation.
- BP 2230 Representative and Deliberative Groups: Add "The Board shall approve Citizen Advisory Committee."

Dr. Johnson suggested the Board may wish to consider a Board workshop to continue the policy review process since it takes a large block of time during Board meetings. President Bartholomew said Administration will work to schedule a workshop.

**Motion: Burns                      Second: Carlisle                      Vote: 4-0 (El-Hajj, absent)**

**1.3. Update About Solar Project and Capital Project Financing**

Bill Clark reported the solar project financing is scheduled for pricing on October 23<sup>rd</sup>. The economic crisis has created higher financing rates which make the project economically unsound at this time. Mr. Clark requested an extension to the timeline, possibly until after the election and the economic recovery package comes into effect. Extending the timeline will allow time for the equity market to possibly stabilize. Approximately \$7M in rebates will be lost if this project does not materialize and the credits expire in April 2009. Mr. Clark said there may be an opportunity to explore an overlay project as a possible new approach to the project. Without the solar project, the District may wish to look at power purchase agreements.

Member Burns was excited to hear about new designs seen at the solar convention that may be able to go on the roofs without bearing weight. He was interested to see if this concept could be incorporated into the designs.

Member Carlisle said one of the positives of the power purchase agreements is there is no capital outlay which makes it a lesser risk. As time goes on the District would pay less than others for power but there is not as much savings. Schools would still gain the shade but would not gain the greatest savings. Member Carlisle said ideally the District would own their system, but asked if we get to the deadline date and the rates are not down, if there should be consideration of a power purchase agreement. Mr. Clark said the Board is interested in conserving energy and it may be worthwhile to look at alternatives, especially in light of the economic situation. Member Burns would be open to consider a power purchase agreement because he is concerned about the risk involved with the long term debt for the solar project.

Member Ryan said although the company would reap the rebates as owners, some of the rebates may be negotiable into a contract. She would still like to look at newer solar technology to avoid having all of the carport structures. President Bartholomew summarized the direction of the Board is to continue to watch the rates, look at other mechanisms, and investigate the engineering of the over the roof units to see if there is an alternative design.

**2.1. Monthly Financial Report**

Bill Clark presented the monthly financial report showing enrollment growth after eight years of decline. Also, the ADA percentage has increased and staff continues to look for fresh ideas to provide school sites incentives to continue attendance performance. There is no change in the undesignated balance of \$51,000. October 1<sup>st</sup> is the

end of the interim reporting period and Mr. Clark will be bringing budget revisions to the next meeting. Member Ryan moved to approve the Monthly Financial Report, as presented.

**Motion: Ryan                      Second: Burns                      Vote: 5-0**

**3.1. Transition Plan for Phase One School Projects – Architectural Consultants**

Bill Clark reported steady progress has been made in the transition plan with the architect. Although it may not be needed, Administration wishes to be prepared to provide settlement payments to consultants to avoid any delay in construction. Member Carlisle asked how Administration can be certain a sub has not been paid and not legally interfere with contractual arrangements.

Tim Garfield, District's counsel, reported one consultant would not go forward with the new architects until they were fully paid for previous services. It is difficult to determine if they have been paid because we do not have records. After speaking to many of the subs, most of them report they have not been paid up to date and would not go forward without being paid. Any payment made by the District to sub-contractors would be documented. Dr. Johnson said that the County would not authorize payment to sub-contractors unless we have a contract, so we may need to add Sprotte + Watson to any potential warrants.

President Bartholomew asked about joint checks and was concerned it may be a struggle and does not want to bolster any positions. He confirmed with Mr. Garfield that approval of this item would not conclude that we would withhold anything from the previous architect to pay the subs. Mr. Garfield confirmed that this would not cause the District to withhold any payment and the sums are not large. If all the subs would need to be paid, and that is not probable, the amount would not exceed \$25,000. Mr. Clark requested the Board provide Administration the authority, only if needed, to move forward to avoid any delay in construction.

Member Ryan moved to authorize payment to sub-consultants, if necessary, not to exceed \$25,000, for proper payment and closure of the contract work, to enable the current sub-consultants to contract under the Trittipio Architects team without prior debts due or a delay in work.

**Motion: Ryan                      Second: El-Hajj                      Vote: 4-1 (Carlisle, no)**

**4.1. Consideration of Goals for the Advisory Council for Instruction (ACI)**

Emily Andrade reported the ACI met on October 9<sup>th</sup> and submitted suggested goals for the ACI to address during the 2008-09 school year. The Goals are:

- Develop a District Parent Involvement policy,
- Review and advise the District about revisions to the LEA Plan,
- Monitor student performance and progress toward the achievement targets,
- Make a recommendation to the Board on the Math curriculum adoption,
- Explore programs and opportunities to better support and meet the needs of all learners, and
- Explore safety and supervision at the school sites during pick up and drop off.

Member Ryan said although the safety concern is valid, she does not believe ACI is the appropriate venue for this topic. Member Burns suggested keeping this goal for discussion and adding an educational component to teach children about safety.

Members El-Hajj and Ryan believe it should be on the Safety Committee's agenda to take a look at the whole picture, especially with the changes in the parking lots due to construction. Board members agreed that the safety and supervision goal should be removed from the ACI goal list but have a short conversation at ACI about it. ACI members should be invited to attend the Safety Committee meeting when they address this issue. Board members all agreed the other goals were appropriate and directed Mrs. Andrade to move forward with those goals.

**4.2. Intramural Sports and After School Activities**

Emily Andrade shared information she has collected about the current status of afterschool enrichment programs and proposed intramural sports activities. Pam Brasher has implemented Mad Science and flag football afterschool at Prospect as part of ASES. All junior high students are eligible to participate in the ASES program. District provided intramural sports for all students would require a cost per student plus the cost of transportation. Survey results show 78% of junior high students indicated their parents could not pay \$10 per week for sports participation. Administration recommends delaying an intramural sports program until modernization is complete. President Bartholomew is satisfied to delay intramural sports at this time but wishes to revisit it when modernization is complete. Member Burns asked if the supervision of intramural sports would be under the Project SAFE

department. Mrs. Andrade said supervision would be provided by the consultant that provides the service. Member Burns said we might wish to offer a stipend to our teachers to coordinate intramural sports. Mrs. Andrade said some teachers may be interested and that will be explored when a program is being planned. Member El-Hajj moved to approve delaying the implementation of an Intramural sports program until modernization is complete.

**Motion: El-Hajj                      Second: Burns                      Vote: 5-0**

**4.3. English Language Arts Curriculum Adoption Waiver Application to the California Department of Education**

Mrs. Andrade said based on the California Department of Education's curriculum adoption cycle, the next core adoption for English Language Arts (ELA) would begin this year with the pilot, and adoption in September of 2010. Administration recommends the District request a waiver to delay this adoption until September of 2011. The reasons for this request are: 1) teachers are currently piloting mathematics for September 2009 adoption, requiring extensive staff development to provide a focus in training to implement the adoption; 2) concern about space for materials with modernization and teachers moving classrooms; 3) prudent action to hold the funds and accrue interest for a year; and 4) Administration believes it is in the best interest of students at this time. This recommendation has been shared with the Principals and Vice Principals and they had no concerns. Mrs. Andrade shared that it has been reported that many districts will be submitting a waiver this year and the State has been granting the waivers that have already been submitted. Member Burns moved to submit a waiver to the California Department of Education to delay the English Language Arts adoption until September 2011.

**Motion: Burns                      Second: EL-Hajj                      Vote: 5-0**

**5.1. Approval of New Job Description for Program Secretary/Student Enrollment**

Member Burns moved to approve the new job description for the Program Secretary/Student Enrollment.

**Motion: Burns                      Second: El-Hajj                      Vote: 5-0**

**G. BOARD COMMUNICATION AND ORGANIZATIONAL ITEMS**

Member Burns shared he toured Cajon Park last week with Council member Jack Dale. He shared that having the students come to a Board meeting reminds him why he is on the Board and the decisions the Board makes are for the students. Having students present to the Board helps them learn public speaking and civics and feel they are an important part of their school.

Member Burns asked if there has been a resolution to the classroom bulletin board concerns. Dr. Johnson said Administration is scheduling a Board facilities workshop date where this will be discussed.

President Bartholomew said he wished to state that if Consent Item E.2.1. (Travel Requests) would have been separated with the NSDC Conference attendance voted on independently, he would have been inclined to vote no on the NSDC conference attendance. In these economic times he believes the Board needs to look very closely at these types of expenses.

Member El-Hajj said as a Board member, attending the Professional Learning Community staff development helped her to understand the program support the Board would need to provide to be successful. Dr. Johnson said she is more than happy to pay for some of her expenses. Member Carlisle is fine with staff attending and supports the Superintendent's attendance. President Bartholomew is reluctant to be in favor of a cost for Board members to attend because in these economic times he believes we need to be very cautious about spending dollars not directly related to the Board's job.

Member Burns said the conference has a huge component for School Board Members to be intimately involved in staff development. The brochure spells out that Board Members play a strong role to support administration to provide staff development to take us to the next level. Member Ryan believes it is an appropriate expense and there is a Board role and said Dr. Johnson should not have to pay her own expenses for a District event.

President Bartholomew reminded members about the Chamber Awards Night.

Board members discussed a previous suggestion that a presentation be provided to the City Council about the modernization. Dr. Johnson will contact the City about a presentation. Board members would like Dr. Johnson

and/or Mr. Clark, in conjunction with an ICOC representative to give the presentation and invite the ICOC members to attend.

Member Ryan said she read over the legislative goals and she believes that it may make more sense to have a list of "support statements" which would include items the Board supports but will not be actively seeking legislation. The Board could then publish a list of items they wish to actively pursue during the year, being proactive in seeking legislation, or that CSBA will be working on.

President Bartholomew has expressed concern about SB 777 and Member Ryan believes we need to make some kind of public policy statement regarding this. President Bartholomew said Assemblyman Anderson was carrying repeal language but was halted by Prop 8. There is a voice that may resurrect an appeal. Member Ryan agrees there is concern by parents about what will be taught to students and she believes a statement should be developed.

Member Ryan will work with Dr. Johnson and return with a document. President Bartholomew will work directly with Member Ryan as the Board's legislative representative, in regards to SB 777 and Prop 8. Member Ryan said the Board has a statement for the family life curriculum. There may be concern in the future about the content of State approved textbooks and the Board may need to seek a legislator to carry legislation that would not penalize Districts for choosing a different textbook.

Dr. Johnson reported on a public hearing on the Sycamore Canyon Landfill expansion. No Board members or Administrators will be attending.

President Bartholomew said he would work with Dr. Johnson on a response letter to a parent complaint and suggested it be signed by both the Board President and the Superintendent.

Dr. Johnson distributed copies of a power point on Fraud that Dan Shinoff will be presenting at CSBA. It provides awareness about incidents of interest that have been occurring in school districts and other public agencies.

The Board confirmed Nov 5th for a special meeting with a parent who has a complaint against an employee. Board members would also like to meet with the Pioneer Little League representatives on November 5<sup>th</sup> at 7:00 p.m.. November 17 is a possible date for a Board workshop. Linda will confirm with Board members.

President Bartholomew has received suggested topics for teambuilding and is ready to move forward. Board members agreed to seek Ron Bennett to facilitate. Topics to address will include the Board's Belief and We Agree Statements. Board members asked Dr. Johnson to inquire if Mr. Bennett may be available during the CSBA conference, maybe Thursday, December 4<sup>th</sup>.

Member Carlisle suggested keeping the SDG&E letter about possibly shutting power off during high winds on the radar in case of Santa Ana winds for the future. Dr. Ward wrote a letter of concern on behalf of all school districts in the County.

**H. CLOSED SESSION**

President Bartholomew announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel:** Significant exposure to litigation  
(Govt. Code § 54956.9 subdivision (b)  
(One potential case.)

Legal Representation: Tim Garfield, Attorney at Law

The Board entered closed session at 10:15 p.m.

**I. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:55 p.m. No action was reported

**J. ADJOURNMENT**

The October 21, 2008 regular meeting adjourned at 10:55 p.m.

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Dustin Burns, Clerk

Lisbeth A. Johnson, Ed.D., Secretary